

Staff Safety Policy

Purpose

To outline Salvation Army Housing (Victoria) approach to staff safety while doing outreach / property visits.

Scope

All staff are required to adhere to this policy.

Policy Statement

1. SAHV regards worker safety as of paramount concern for employees doing outreach and/or property visits. If a Housing Worker feels insecure, uneasy or unsafe for any reason, SAHV will respect their right not to enter a property.
2. Outreach / property visits refers to the practice of actively engaging with tenants in their own environment, as opposed to requesting the tenant to visit a SAHV office. They are an integral part of the tenancy management role.
3. Property visits are conducted by Housing Workers in relation to property valuations, inspections of vacant properties, property repairs and/or sign ups or resigns.
4. All staff will use the Safe T Card provided at all offices when necessary and according to the Outreach Safety Procedure.
5. SAHV will at all times work to keep all housing staff safe. To achieve this all staff will be trained in the procedures that underline this policy and will comply with the Residential Tenancies Act.

Related Documents

Procedure:	Outreach Safety Procedure Safety Boot Procedure
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Document Control

Authorisation:	CEO
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